**Book Proposal Form**

When you have completed this form, please email it as a Word attachment to: ***dcupress@dcu.ie***

1. **The Book**

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| Name/s of all lead authors/editors |
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| Book title |
|  |
| Please provide a few sentences summarising the contents of the book. |
|  |
| What are the main aims and scope of the book?  |
|  |
| Please provide a synopsis of each chapter. Each synopsis should be between 200 and 300 words.  |
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1. **Market and Competition**

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| Please provide details of other books that have already been published on the subject and explain how your book is different. |
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| Who is the audience for the book?  |
|  |
| Please list the five key selling points of the book. |
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1. **Length, Illustrations and Submission Date**

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| What is your proposed date for submitting the manuscript? (dd/mm/yy) |
|  |
| What is the expected word count? Please include all prelims, contents, references and end matter. |
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| Do you require illustrations, tables, graphs or diagrams?  |
| YES | NO |
| If so, how many? Where appropriate, please provide details of copyright clearance you have secured, or will secure, for the use of third-party material. |
|  |
| Is the proposal currently being, or has it been previously, considered by another publisher?  |
| YES | NO |
| If so, please provide details. |
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| Does any of the material in the proposed book appear in any other publications such as journals, edited collections or online?  |
| YES | NO |
| If so, please give an indication of where and the percentage of pre-published material. |
|  |
| Does the book need to be published by a particular date? |
| YES | NO |
| If so, please indicate the date (dd/mm/yyyy) and the reason. |
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1. Peer Review

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| Please provide names and email addresses of five to ten experts in your field of research who would be well positioned to evaluate your proposal. Although we consider these suggestions, we may not necessarily use them. |
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1. Research Ethics

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| Does the research in your book require ethical clearance? |
| YES | NO |
| If so, please outline what ethical clearance you have sought. |

1. Creative Commons Licence

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| There are a number of different Creative Commons licences, which you may read about here: <https://creativecommons.org/licenses/>. We encourage authors to choose CC BY. In keeping with the spirit of open access, CC BY fully realises the potential of open access to transform content into an effective tool for education and research. For this reason, it is promoted as the licence of choice by publishers and many funding bodies Please indicate that you are happy with this, or let us know which licence you would prefer to use. |
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1. DCU Press

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| Please briefly outline why you have decided to submit a proposal to DCU Press.  |
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1. Author/Editor Details

Name:

Email:

ORCID:

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| List of recent publications. Alternatively, please provide a link to your DCU profile. |
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| Please provide a 50-100 word biography of all leading authors/editors.  |
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